**RESERVATION FORM**

Attendee’s last name and name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please write in block letters)

Check-in date:\_ \_/\_ \_/\_ \_ \_ \_ Check-out date**:** \_ \_/\_ \_/\_ \_ \_ \_ N. of rooms: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Rooms will be allocated in two Hotels of the same star-rating, Grand Hotel MEDITERRANEO and Hotel HOME, being the distance between the structures about 350 mt.** Reservations and rooms assignments will be arranged by the Grand Hotel MEDITERRANEO Booking Dept. for both structures.

**Reservations window applies from Sep 25th to 28th 2017 included.** Earlier or further reservation extension (before Sep 25th and/or after Sep 28th) and/ any other additional request should be coordinated with Grand Hotel MEDITERRANEO Booking Dept. and will be dealt with in accordance with rooms availability in both structures.

Double single Use room 🞏 Double room 🞏 Twin room 🞏 Triple room 🞏

Spouse/ Partner name 1 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Additional guest name 2 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional guest name 3 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Special requests (to be confirmed by the hotel according to availability):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Room rates** per room per night |  |
| Double room for Single Use: | € 160.00 |
| Twin/Double Room: | € 190.00 |
| Triple Room: | € 220.00 |

Above mentioned rates are intended per room per night. *Rates are inclusive of buffet breakfast and VAT (10%).* *Free wireless internet connection available in any hotel environment*. City tax of € 4.50 per person per night not included. City tax rate and VAT Percentage hereby mentioned correspond to the current valid rate in use. In case of an increase or decrease, City Tax rate and Room Amount hereby mentioned will change accordingly.

*These special rates are dedicated to* ***“NATO CAX FORUM/ WAMS"*** *Conference attendees only.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GUARANTEES AND PAYMENT**: Attendees can confirm for their reservations by

* **Credit card details** (exclusively as guarantee, no early charge - direct payment in hotel at check out). The Hotel reserves the right to verify the validity of the given credit card with a pre-authorisation prior to arrival date.

Credit card number: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ Exp. date:\_ \_ / \_ \_ Cardholder Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner’s signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **Full prepayment with bank transfer** (Please put the attendee/s name/s on the bank transfer reference and provide hotel with a copy via e-mail or fax):

|  |
| --- |
| **GRAND HOTEL MEDITERRANEO** |
| **BANK** **NAME**: Cassa di Risparmio di Firenze Agenzia 5 **IBAN:** IT51T0616002805000003079C00 **SWIFT**: CR FI IT 3F XXX |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CANCELLATION POLICY:** *Reservation can be cancelled without penalty* **up to 10/09/2017**. *Cancellations out of the mentioned terms will be charged with 100% penalty of the entire stay as well as No-Shows.*

**IMPORTANT:**

* This reservation form must be sent **within September, 4th 2017**. After this date, availability of rooms is not guaranteed.
* Please send this form by e-mail to **info@hotelmediterraneo.com** or by fax **+39 055 679560**
* One form per each room needed.

Should the reservation be successful, you will receive a confirmation by email from the Grand Hotel MEDITERRANEO Booking Dept. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**